



**13<sup>TH</sup> ANNUAL NATCHITOCHEs MEATPIE FESTIVAL**

**&**

**16<sup>TH</sup> ANNUAL RIVER RUN**

**Presented by: INDEPENDENT MOTORCYCLE RIDERS OF NATCHITOCHEs**

**RUE BEAUPORT (DOWNTOWN RIVERBANK)**

**NATCHITOCHEs, LA**

**SEPTEMBER 18-19, 2015**



**VENDOR APPLICATION**

VENDOR NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

ITEMS TO BE SOLD: \_\_\_\_\_

\_\_\_\_\_  
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**FEE SCHEDULE (Fees to be paid on acceptance to IM/CRN)**

- SELECT ONE:**
- FOOD VENDOR \$450.00 \_\_\_\_\_  
**(A minimum price for meat pies at event will be \$4.00)**
  - AMUSEMENTS & RIDES VENDOR TBD \_\_\_\_\_  
*(Food & Amusement Vendor Fee Includes Space & Electricity)*
  - NON-FOOD VENDOR (ARTS & CRAFTS, ETC.) \$75.00 \_\_\_\_\_  
*(Non-Food Vendor Fee Includes Space Only)*
  - NON-FOOD VENDOR (ARTS & CRAFTS, ETC.) \$100.00 \_\_\_\_\_  
*(Limited # with one electrical outlet)*

**ELECTRICAL:**     110 VOLTS     220 VOLTS    AMPERAGE: \_\_\_\_ # OF RECEPTABLES: \_\_\_\_

Electrical Outlet Requirement: Describe in detail all equipment to be used. Only pre-approved equipment will be allowed in food booths. Equipment requiring additional power may not be added to booth once festival has begun.

\_\_\_\_\_  
\_\_\_\_\_

**FOOD VENDORS TRAILER INFORMATION: Maximum Size of trailer is 20'Lx10'W Per Rental Space**

- Length of trailer including tongue? \_\_\_\_\_
- Side of trailer serving window is located on? Circle one:    RIGHT    OR    LEFT
- Size of Tent, Canopy, Etc.? \_\_\_\_\_

## Arts & Crafts Vendors:

- **10'x10' Space with approximately 5' walking path around Space Pre Rental.**

Please mail signed application and vendor regulations to:

IM/CRN  
C/O Jimmy Harper  
172 East Ridge Drive  
Natchitoches, LA 71457

\_\_\_\_\_  
Vendor Signature (REQUIRED)

\_\_\_\_\_  
Date

\_\_\_\_\_  
IM/CRN Chairman

\_\_\_\_\_  
Date

**NOTE: THIS IS AN APPLICATION FOR VENDING AND NOT A GUARANTEE OF ACCEPTANCE. VENDORS WILL BE NOTIFIED INDIVIDUALLY OF ACCEPTANCE OR REJECTION.**

For more information: Contact Jimmy Harper at (318) 652-0578 or [harpereasyrider@aol.com](mailto:harpereasyrider@aol.com)

## VENDOR REGULATIONS

**VENDORS MUST FURNISH TENTS, TABLES, CHAIRS, SIGNAGE, EXTENSION CORDS, ETC. NO ELECTRICAL HOOK-UPS ARE PROVIDED IN NON-FOOD AREA.**

**VENDOR INFO:** All vendors must be registered with the Natchitoches Meat Pie Festival in order to qualify, to sell or demonstrate their products or services. You must provide completed signed application, signed regulations, applicable fees, and certificate of insurance to register.

**ALL VENDORS:** All vendors **MUST** be set up by 12:00pm (Noon) Friday, September 18, 2015. You will **NOT** be able to drive down the riverbank area after 12:00pm (Noon). ALL cars will have to be off of the riverbank area at 12:00pm (Noon).

**FOOD VENDOR INFO:** Absolutely no dumping of any liquids other than clear water will be tolerated. All other liquids such as grease, oil or drink syrup must be carried off the riverbank by vendor. All cooking operations must have a 10 lb. all-purpose, dry chemical fire extinguisher and a current inspection tag by a State of Louisiana certified agent (Louisiana Licensed Fire Extinguisher Company) readily available. Fire Department Personnel and Gas Commission Inspector will inspect each vendor on Friday. If your fire extinguisher does not have a current LA inspection tag your booth will not pass inspection and you will not be allowed to conduct business; therefore forfeiting all monies paid to the festival. The Natchitoches Meat Pie Festival will not be held responsible for notification or acceptance of these codes.

**PROPANE GAS:** All connections and fuel lines will be checked for safety.

**NON-FOOD VENDOR INFO:** Items to be sold at these booths can be jewelry, novelty items, t-shirts, wood products, arts & crafts, purses, jellies, candies, packaged foods, etc. No cooking can take place at these booths. If you are not sure if your item qualifies as this type of vendor, please call to make sure. Items do not have to be handmade. Non-food vendors should be prepared to be set up by 12:00pm (Noon) on Friday, September 18, 2015. To make other arrangements please contact Jimmy Harper.

**ELECTRICAL HOOK-UPS:** All electrical connections must meet the specifications and metering requirements set forth by the City of Natchitoches. As per City ordinance, portable generators may not be used for electricity. Household duty extension cords and other unapproved methods of electrical connection are not allowed. Each booth requiring electricity must be connected and metered individually by the City. The Natchitoches Meat Pie Festival committee will arrange for all electrical connections. Please provide a detailed description on the application of your electrical needs. The City will be at the festival location on Friday to make sure all vendors are set up for operation.

**PAYMENT:** All booth spaces are due and payable, upon being notified of acceptance. Absolutely NO REFUND will be made after vendor agreement is executed.

**INSURANCE:** All food vendors are required to provide proof of insurance for \$1,000,000 liability coverage and list Independent Motorcycle Riders of Natchitoches as additionally insured. It is not necessary to submit proof of insurance until after notification of acceptance. Upon acceptance, certificate of Insurance may be mailed with applicable fee.

Independent Motorcycle Riders of Natchitoches is not liable for any injuries, weather conditions, acts of God, loss of income, loss or damage of supplies or equipment, nor does it guarantee a profit of any type.

_____	_____	_____	_____
Vendor Signature (Required)	Date	IM/CRN Chairman	Date